

**Gaelic Football & Hurling  
Association of Australasia**

**MINOR BOARD  
PROGRAM**



# **Gaelic Football & Hurling Association of Australasia**

## **MINOR BOARD PROGRAM**

A faint, light blue watermark logo is centered in the background. It features a circular emblem with a central shield containing a stylized harp. The text 'GAELIC FOOTBALL AND HURLING' is written along the top inner edge of the circle, and 'ASSOCIATION OF AUSTRALASIA' is written along the bottom inner edge.

# Minor Board Program

## AGENDA

**Aims and Objectives**  
**Overviews G.F. & H.A./Minor Board**  
**Workgroups - Break Out Session**  
**Feedback**  
**Role of Underage Officials in:**  
**Recruitment**  
**Coaching**  
**Developing**  
**Promoting**  
**Code of Conduct**  
**Club School Link**  
**Leadership and Teamwork**  
**Role of Individual Officers**  
**Good Communication**  
**Workshop/Break Out Session**  
**Feedback**  
**Where to from here**  
**Close**

## **MINOR BOARD**

# **Aims and Objectives**

- **To allow Youth Officers and G.F. & H.A. officials working in our underage units an opportunity to listen to and discuss the issues affecting their club activities and performance.**
- **To develop best practice in areas of administration and communication thereby improving our clubs current position.**
- **To develop a greater understanding and appreciation of the role of underage officials in the areas of recruitment, coaching and development of our young players and members.**
- **To examine ways of strengthening the link between our club and our local schools.**
- **To learn from the experience and initiatives of others.**

# What is the G.F. & H.A.?

- **It is an Australasian National Sporting and Cultural Organisation**

**Firmly rooted in our local communities.**

**Working for the benefit of our communities through the promotion of our games and culture.**

# Minor Board

- **Minor Board is the underage subcommittee of State Committee**
- **It is the main recruiting agent for new members to our Association:**
  - **Children**
  - **Youth**
  - **Adult**



# Minor Board

- **Provides a welcoming open door to intending young players and their parents**
- **Works at the coalface of G.F. & H.A. activity and is our local shop window**
- **Works with our Coaching Directors and local schools in the coaching, development and promotion of our games**
- **Gives the first impression of our Association and our Games.**

***First impressions last***

## MINOR BOARD

# Work-groups

- **Introduce yourself**
- **What is your role in the club**
- **What are the challenges facing our clubs at underage level?**
- **How can we respond to these challenges?**
- **How can we improve communication within the Association:**
  - **To our Community**
  - **Within the Club**
  - **Between our Clubs and State Level**

# Role of underage Officials in Recruitment of Players & Volunteers

## PLAYERS

- **Schools**
- **Other ????????**



# Role of underage Officials in Recruitment of Volunteers

## **VOLUNTEERS**

- **Identify parents**
- **Identify young players or ex-players**
- **Identify players interested in Coaching**
- **Persons with special interests e.g. IT**
- **Identify persons with administration ability**
- **Other ?????**

***Target, select, welcome, explain and involve***  
***SUPPORT***

# Role of underage Officials in Coaching

**(A) Coaching players**

**(B) Coaching of coaches**



## MINOR BOARD

# Coaching of Players

- **Emphasis on enjoyment/skill**
- **Reward for effort**

### ***Coaching should be:***

- 1. Challenging**
- 2. Interesting**
- 3. Progressive**
- 4. Varied**
- 5. Motivating**
- 6. Punctual**
- 7. All encompassing**
- 8. Involving both strong and weak players**
- 9. Spread throughout year**

**MINOR BOARD**

# **Recruitment of Coaches**

## **Coaching of Coaches**

### **TRAINING**

***Level 1 as a minimum***

- **Availability of videos/available to club coaches**
- **Support from Club Officers**
- **Encouragement to new coaches**
- **Monitoring of Coaches**
- **Coaching Forum within club**

## MINOR BOARD

# Developing our Young Players

**Our young players are developed through:**

- **Regular involvement**
- **Proper coaching**
- **Positive Encouragement  
(Parents and Club Officials)**
- **Good and open club structure**
- **Fair Procedures (Code of Conduct)**
- **Ensuring the welfare of our players**

# Promoting our games to our young players

***Create*** a positive image for all

***Give*** positive encouragement

***Develop*** innovative games

***Enforce*** appropriate dress code

***Ensure*** regular games

***Devise*** a code of conduct

***Invite*** high profile club players

***Encourage*** Club outings

## MINOR BOARD

# Code of Conduct

### ■ What does a code of conduct/discipline achieve?

- Fairness
- Justice
- Recognition of unacceptable behaviour
- Outline a code of unacceptable behaviour for (a) player and (b) officials

### ■ Definitions of disciplinary procedures

*Note - parents will encourage their children to become involved in a club that gives them a sense of belonging in a safe environment through positive encouragement.*

# MINOR BOARD

## Code of Conduct?

### Why is it needed?


- It gives structure to a Club's activity
- Indisciplined players disrupt
- Indisciplined Officials cause players to misbehave

### **Bullying**

***In a indisciplined situation  
bullying thrives***

## MINOR BOARD

# Issues for Code of Conduct

- **Respect**
  - **Discipline on and off the field**
  - **Fair Play**
  - **Dress code**
  - **Club regulations**
  - **Time keeping**
- 

## MINOR BOARD

# Issues for Code of Conduct

- **Misuse of alcohol/drugs**
- **Mentor ground rules/protection**
- **Reporting of issues**
- **Procedures to deal with issues**
- **Penalties**
- **Other ???????**

***Code of conduct should be  
player centred***

**MINOR BOARD**  
**Club/School Link**

**How my Club can help our Schools**

- **Appoint liaison Officer**
- **Assist with School coaching**
- **Provide equipment**
- **Help provide transport**
- **Make available playing field**
- **Give recognition and support to teachers**

# How the school can help my Club?

- **Create a G.F. & H.A. atmosphere**
- **Notice boards**
- **Visits of high-profile players**
- **Have a good supply of G.F. & H.A. equipment**

***Remember the Club needs the School, not vice versa.***

## MINOR BOARD

# Club/School Link

- **Awareness of School's G.F. & H.A. activities and needs**
- **Coaching / Preparation of teams**
- **Resources / Equipment / Transport**



# MINOR BOARD Leadership

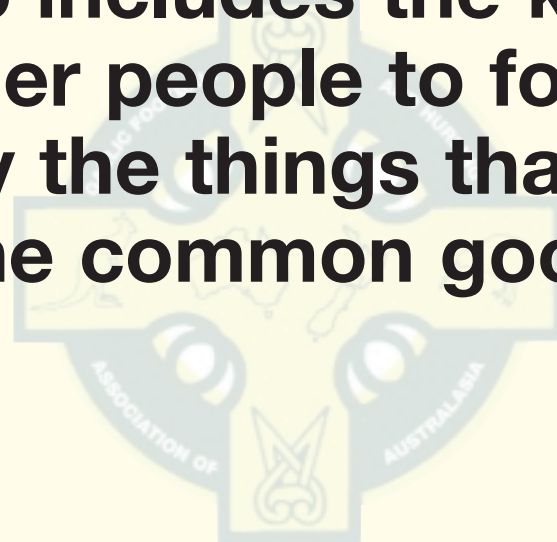
## ■ The ability to:

- listen
- advise
- discuss what needs to be done
- and to explain clearly to those to whom tasks are delegated.

## MINOR BOARD

# Leadership

- **The ability to make firm decisions**
- **Leadership includes the knack of getting other people to follow you and do willingly the things that need to be done for the common good**



MINOR BOARD  
**Teamwork**

**T**ogether

**E**veryone

**A**chieves

**M**ore



# MINOR BOARD

# Teamwork

## EFFECTIVE TEAMWORK

- **Clear and achievable terms of reference - goals**
- **Support and trust for each other**
- **Regular and honest review**
- **Appropriate Leadership - selected rather than elected**
- **Allow for individual development**

# MINOR BOARD Teamwork

## PRACTICAL TEAMWORK

- **Open communications - Secretary to team managers; team managers to Secretary / PRO etc.**
- **Minor-committee working as a team to achieve their goals**

MINOR BOARD  
**Teamwork**

- **Chairperson**
- **Secretary**
- **P.R.O.**



## MINOR BOARD

# Chairperson

- **Provide the necessary leadership and teamwork skills to ensure the Club is run in an efficient and a progressive manner**
- **Duties**
  - Meetings – preparation / conduct / follow-up action
  - Rules and procedures – Code of conduct
  - Delegation – fellow officers / Team mentors

# MINOR BOARD

## Chairperson

### ■ **Duties - continued**

- **Fundraising – Have structures in place**
- **State Committee (close liaison)**
- **Ensures proper debate on issues relevant to the Minor Board**
- **Fair and impartial in all his/her dealings with members**

## MINOR BOARD

# Secretary

- **Provide the necessary administrative skills to ensure that the Minor Board is run smoothly**
- **Duties**
  - Meetings (notice, minutes, agendas)
  - Correspondence
  - Records (results, teams etc)
  - Communication (Keep team mentors/ officers, State Committee and members informed)

# MINOR BOARD

# Secretary

## COMMUNICATION AND CORRESPONDENCE

- **Correspondence in:**  
Date and file appropriately
- **Correspondence out:**  
Make and keep copy

***Good Communications is the key  
to a well run successful club.***

## MINOR BOARD

# P.R.O. (Public Relations Officer)

- **To communicate the Minor Board activities to club members. Promote and generate a positive image**
- **Duties**
  - Know what's going on
  - Work closely with fellow officers/ team mentors -
  - Other units - Senior Clubs
  - Media

***Must liaise with the Chairperson if anything controversial arises.***

MINOR BOARD  
**Communication**

**MOTTO**

***‘Never tell them today  
what we can get away  
with telling them  
next week’.***

**MINOR BOARD**

# **Communication**

- **What is communication?**
- **Why do we need to communicate?**
- **How do we communicate?**
- **What militates against good communication?**
- **Use of technology as a means of communication**

# Definition of Communication

***‘Communication is the transmission of information to another person and (ideally) having it understood in the exact way in which it was meant’***

# Methods of Communication

**Assertive** – Communicating in an open and positive way

**Aggressive** – bullying either verbally or physically

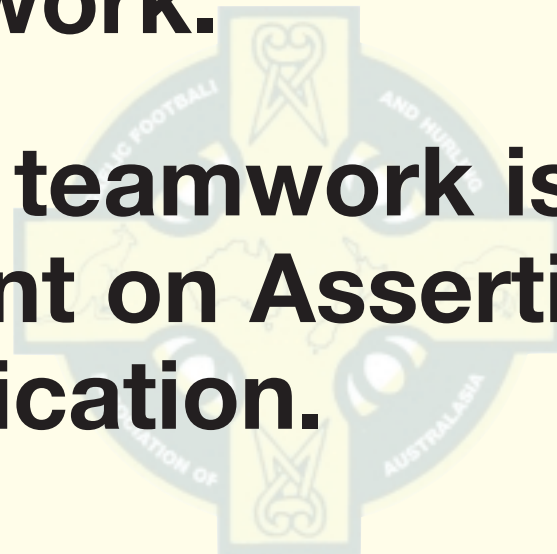
*The best way to communicate is to be assertive*

## Methods of Communication

- Verbal
- Written
- Non-verbal

# **Good Communication is Vital**

- **Our Association is dependent on teamwork.**
- **Effective teamwork is dependent on Assertive communication.**



# Use of technology in Communication

***G.F. & H.A. is committed to  
the use of IT as a means  
of communication***

**Why:**

- **More cost effective**
- **More efficient**
- **Much faster**
- **More reliable**

# Information Technology Concerns and Fears

- **Officials are used to tried and tested means of communications**
- **Modern technology has created fears for adults:**
  - Failure to understand
  - Embarrassment at failure
  - Fear of retraining
  - Fear of change
  - Fear of equipment

**MINOR BOARD**

# **Help available for Clubs**

## **Coaching and Games**

- **State Coaching committee advice**
- **Level one courses**
- **Practical club coaching sessions**